

## **Sioux Falls Figure Skating Club Board of Directors March Meeting Minutes**

Members Present: Sarah Hanson, Tom Stengrim, Carl Carlson, Barb Ebeling, Erin Steever, Katie Luggar  
Others Present: Beverly Lush, Club Accountant

The meeting was called to order at 7:19 on Monday, March 15, 2021 by Hanson, with attendees both in person and via Zoom.

Carlson moved and Ebeling seconded approval of agenda; motion passed.

Steever moved and Carlson seconded approval of previous month's minutes; motion passed.

Clarification of volunteer requirement: Ebeling pointed out that the 16 hour (Home Club membership)/10 hour (secondary/intro Club membership) volunteer requirements had been set before calendar adjustments were made to move SFFSC's USFSA competition to June and the ISI competition to fall. With only one significant event (SFFSC Spring Show) now scheduled to occur before the date given at parent meetings at which the volunteer requirement was to be fulfilled, the requirement now seems too high. Discussion of the situation resulted in two recommendations: 1) Volunteer checks will be held (and hours allowed to accrue) to the end of the fiscal year (June 30, 2021), and 2) If a good faith effort is clearly made by a family to volunteer a fair and equitable amount and overall volunteer needs are met, that family's check will not be cashed.

Clarification of fundraising requirement: Fundraising will continue through the end of the year (with ad sales continuing another month, for example). Deb Melstad is able to determine the amount remaining of each family's fundraising requirement and can provide an invoice. Families are welcome to simply pay off the balance; it is not required that this requirement be met only through the fundraising events/activities.

### Reports and Updates:

Registration and Membership – In Session 4, the Learn to Skate programming enrolled 60 skaters on Mondays and 50 on Saturdays (10 of which are in Basic Hockey), with 7 Aspire members skating both dates. On Mondays, class sizes in Basic 1 and Basic 2 were large enough to require breaking into two groups to keep skater: coach ratios appropriate. Hockey Academy membership is at 28. Ice has been purchased in and around existing LTS schedule for show group practices. Session 5 (April-May) registration is ready to go live. Summer ice time is scheduled so that LTS USA can continue year-round – one day for LTS (Snowplow Sam through Basic 1/2) and one day for Hockey Academy.

Freestyle ice is not yet breaking even on each day offered. Some of this ice time is being offered to LTS skaters in smaller time slots so they can work with individual coaches and start to move toward utilizing this opportunity as they progress through the LTS USA levels.

Financials – Accountant Beverly Lush continues to refine the financial reporting system in order to facilitate program evaluation, including better defining use of specific ice times (what times are being used for which purposes) and coaching payroll. Income/expenses are balanced very closely at this point,

highlighting the need for fundraising activities in the future. It was also noted that no major fundraising event has yet occurred this skating season (Spring Show and competitions are still upcoming).

Sanford Health has been a sponsor in recent years and this ask has not yet been made for the current season. Hanson volunteered, and former Board Member Jennifer Sigette will be asked, to pursue this opportunity.

Additional Business:

It was moved by Ebeling that the USFS Competition Coordinator Job Description/Working Agreement as presented by Hanson and slightly revised through discussion be approved; Stengrim seconded the motion, which passed. Riley Block indicated her interest in taking on this job for the Summer 2021 competition. Carlson moved and Ebeling seconded that Coach Block be the 2021 USFS Competition Coordinator; motion passed. This competition will include a test session.

This event will be the first to involve significant expenses (related to bringing in and hosting outside judges), so a discussion of the relative merits of the Club obtaining a credit card was held. A very limited number of designated users, with full payment to be made for as few expense events as possible was determined to be acceptable by the Board. Purchase orders and expense reimbursement will continue to be used whenever possible.

Current Club Bylaws specify that Board elections be held "in the spring." Discussion about the role and configuration of the Board was begun, to continue at the next meeting. Specific areas to be addressed include 1) number of Board members, 2) length of term, 3) ex-officio (non-voting) membership, 4) process of identifying new Board members, including qualifications/experience/background sought. Board members are elected by the Club membership, which includes Home Club members (whose parents vote if the member is under 18) and SFFSC coaches.

SFFSC Hall of Fame discussion is tabled until fall, by which time COVID restrictions will hopefully be lifted, to permit a full celebration.

The meeting was adjourned at 9:25 pm

Next Board Meeting – Monday, April 12 at 7:15 pm at SCHEELS IcePlex